



Dear Students and Parents:

You are being enrolled in a web accessible program titled as “Teacherease”. This program allows students, parents, campus FAU advisors, LRC staff, and school administration to see how students are progressing in their classes, assignments, attendance, monitor any missing assignments, and to see behavior logs which can pass along positive reports as well as anything which is constructively critical.

The purpose of this information is to allow the student to own his/her progress while also allowing the adults in a student’s life to monitor their progress. With this process, there should be no surprises and best of all, students can see their progress and take well-deserved pride in their achievements.

How do You Use this Resource?

First, you should log on to the internet to the following web address:

www.teacherease.com

Next, you should type in your email address for your “username”.

Then, type in the temporary password given to you in an email invitation sent by teacherease to your email address. (If you have not received an address, please contact JD Friley at either 231-334-5834 or via email at jdfriley@leelanau.org.)

Once you have successfully logged in to the program, you will see the menu of choices. Make sure you look at the following features:

Academics	Communicate	Miscellaneous
<u>Classes/Subjects</u>	<u>Announcements</u>	<u>Calendars</u>
<u>Assignments</u>	<u>Send Email to Teacher</u>	<u>Behavior Logs</u>
<u>Student Progress Update</u>	<u>Email Logs</u>	<u>Fees</u>
<u>Attendance</u>	<u>Update Email/Password</u>	

After you have selected a choice, you will find information on your student which is current. Be sure to click on grades which can be found on “Student Progress Update” which will show you the grades in the grade book “behind these grade averages”. This information is helpful in looking at trends and also understanding any improvements needed in certain areas of the student’s work.

If you have further questions, don’t hesitate to contact JD Friley at either of the methods given above. (231-334-5834 or jdfriley@leelanau.org)

Sincerely,
Student Life and Academic Programs